

Petaluma Council, Wednesday, October 31st, 2018, Meeting #10

**Sonoma County Junior College District (SCJCD), Santa Rosa Junior College (SRJC)**

680 Sonoma Mountain Pkwy, Petaluma, CA 94954

Petaluma Campus, Richard Call Building, PC 602 2:00PM-3:00PM



Advisor Signature: \_\_\_\_\_

Advisor Timestamp: \_\_\_\_\_ / \_\_\_\_ / \_\_\_\_ / \_\_\_\_

[Link for SGA Facebook](#)

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Pursuant to Government Code 54957.5: Supplemental materials distributed less than 72 hours before this meeting to a majority of the Petaluma Council will be made available for public inspection at this meeting and via email request. Materials prepared by Petaluma Council Officers and distributed during the meeting are available for public inspection at the meeting or after the meeting if prepared by some other person. In the event a quorum of the Petaluma Council is not present, a "planning workshop" will continue with the Petaluma Council members present and other stakeholders who are present. No action of the Petaluma Council will be taken during a planning workshop.

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**I. Call to Order & Roll Call:** Start time: **2:03pm** Quorum: **9/13**

(STATUSES: Present, Teleconferenced, Late, Absent, Excused)

SGA POSITION	NAME	ATTENDANCE
Vice President of Clubs - Petaluma	Shawn Hartshorn	Present
Vice President of Student Life - Petaluma	Rosa Colin	Excused-Present (2:22)
Vice President of Marketing - Petaluma	Kaila Cotherman	Present
Co-Advisor	Toni Bacigalupa	Present
Advisor	Deb Ziccone	Present

CLUB NAME	REPRESENTATIVE	ATTENDANCE
National Society of Leadership and Success (Sigma Alpha Pi)	Jared Schlyer	Present
Petaluma Communications Club	Amanda Morales	Present
Petaluma Investors Club	Ava Jones	Not appointed
Petaluma Bridges Club	Tristen Mayer	Present
Petaluma Games Club	Max Martin	Present
Petaluma Anime Club	Edward George	Present
Gateway to College Club	TBD	Not Appointed
Brown and Black Union Club	Vanessa Lopez/Manny	Present
(Ad Hoc member at large)	Heber Martinez Lopez	Absent-Present (2:35pm)
Petaluma Puente	Maria Castillo	Absent
Females Empowering Each Other	Araceli Garcia	Absent
Petaluma Our House	Nath Luarca	Present
Gateway to College	Cyrus Amirhosseini	Present

## II. Approval of the Current Agenda & Past Meeting Minutes: Motion: Second:

*At this time the Petaluma Council shall review and approve the Agendas and Minutes -making additions and deletions as recommended.*

- Minutes for Meeting #9 (October 24th, 2018)

- Agenda for Meeting #10 (October 31st, 2018)

Jared moves to approve last week's minutes, Edward seconds

Edward moves to approve agenda, Tristen seconds.

## III. Public Comments (5 minutes per speaker, 15 minutes per topic):

*At this time, members of the public may address the Petaluma Council. Those who wish to speak shall provide the Minute-Taker with their name and contact information before speaking; this information shall be noted in the minutes.*

## IV. Club Activation & Deactivation and Petaluma Council member Appointments & Removal:

*At this time the Petaluma Council may Activate or Deactivate Petaluma Clubs, if they have their paperwork in order. When possible such activations and deactivations shall be Agendized before the Petaluma Council meeting. The Petaluma Council may appoint or remove students to/from Internal*

Committees, Subcommittees, other bodies within their jurisdiction, and other positions/duties as recommended. Appointments and removals shall be reported here.

A. A motion may come forward to appoint/remove members to Petaluma Council:

1. **Position: Gateway Voice to College**

**Appoint: Cyrus Amirhosseini**

**This club is the voice of Gateway to College program, they discuss issues on campus and plan events. They meet on Thursdays at 12:30pm in the Gateway Lounge. They represent the students of Gateway to College.**

**Max moves to approve Cyrus**

**Jared seconds**

2. **Position: Appoint:**

3. **Position: Appoint:**

A motion may come forward to appoint/remove the following students to/from *Internal Committees, Subcommittees, other bodies within their jurisdiction, and other positions/duties as recommended.* (If Needed)

1. **Appoint: Kaila Updateto Committee:**

#### **Committee Rerport:**

Available committies are:

District Online Committee (2<sup>nd</sup> Wednesday @1-2pm): Works on updating the website.

Curriculum Review Committee (2<sup>nd</sup> & 4<sup>th</sup> Mondays @3:15-5:15pm): This committee looks at new and existing curriculum for classes on campus.

District Access Committee (4<sup>th</sup> Monday @3-4:30pm): This committee focuses on accessibility issues around the district.

Any student interested in joining a committee should go to Santa Rosa and request from the larger SGA body to be appointed to these committees, unfortunately they all take place in Santa Rosa, but if you are interested in joining a committee these all have open spaces for students and you will be paid \$15/hour.

Kaila is on the Measure H funds committee which meets for her first meeting next week. She is also on the committee that looks at the onboarding process for students as we go through a website update.

Shawn is on three committees: the scholarship committee (meets once a semester and hasn't met yet). He's also on the auxiliary enterprise committee which is responsible for talking about and deciding which vendors we have on campus for vending machines, bookstore and food service. They are currently discussing which vendors they want to hae for food service in Santa Rosa. Fresh and Natural's contract is expiring so it's being opened up to outside business to supply food on campus. The third committee is the District Safety and Health committee. They review incident reports that come in, look at what's happening, discuss areas on campus where students are feeling unsafe, is there enough lighting? Does lighting need to be replaced? And they discuss what needs to be changed. Shawn was unable to join the safety walk where they walk around campus at night and look at where we need more lighting. In the last meeting they were discussing safety and door locks, how to be safe in active shooter situations and what the cost would be to add locks to the classroom doors. Police Chief Robert Brownlee is on the committee and he provides many incident updates to the committee.

Deb asks if anyone is interested in the seats on these committees?

Toni recommends chatting with Matthew to look for any open committees specific to Petaluma.

2. **Appoint: to Committee:**

3. **Appoint: to Committee:**

4. **Appoint: to Committee:**

#### **V. Information Items (Reports, Discussion & Communications from the Floor):**

(DNM: Due Next Meeting, Standing: Standing Goal, ASAP: Urgent Goal! , Late)

Officer/Club Name	Report
<b>VP of Clubs: Shawn</b>	<p data-bbox="704 176 1419 247">At the SGA meeting on Monday they are planning a Spring event planning meeting on November 9<sup>th</sup>.</p> <p data-bbox="704 294 1458 558">Last week Shawn was talking to Ann Swasey who is the SGA accountant and wants to clarify the funding process. The Funds proposal is for putting a proposal onto the agenda. The SGA Funds request form is for money that was approved in the Council. There is a separate form for clubs who want to pull money using the Club and Trust Funds Request Form.</p> <p data-bbox="704 604 1438 709">Any money pulled from any account needs to have a receipt turned in and any left over money that was pulled needs to be put back into your club account.</p> <p data-bbox="704 756 1471 903">Shawn brought a summary of everyone's club account balances so clubs can check in with what their current club account balances look like. Shawn also have balances for the three accounts that we use for events.</p>
<b>VP of Student Life: Rosa</b>	<p data-bbox="714 932 1481 1239">Rosa is throwing the Dia de los Muertos Baile on Friday November 9 and it's for all SRJC students, it is free entry and will be in the Dining Commons from 7-10pm. They'll be having a student DJ and a live band performing. The Our House Club will be fundraising by selling tacos and Puente is considering fundraising by selling drinks. She brought the flyer if anyone is interested in taking picture or wants copies of it.</p>
<b>VP of Marketing: Kaila</b>	<p data-bbox="714 1268 1461 1575">Tonight is the film "Halloween" at the Petaluma Cinema Series. Kaila hopes everyone will come, she brought candy and they have a special guest so it should be a fun night. Our House club has been selling popcorn and candy every week. That starts at 6:00pm and the guest is Dean Cundy (the cinematographer of the film, he has worked on Halloween, Jurassic, Who Framed Roger Rabbit, etc.)</p> <p data-bbox="714 1621 1461 1726">If you haven't already, make sure you VOTE by Tuesday! You can usually get time off of work to vote if you let your employer know ahead of time.</p>
<b>National Society of Leadership and Success (Sigma Alpha Pi): Jared</b>	<p data-bbox="714 1761 1474 1911">Their third meeting is on Friday if anyone is interested in coming it will be in PC 1101 from 4-5pm. They will be showing a rebroadcast of Dr. Oz or Carla Hall, they haven't decided which speaker yet.</p>

<b>Petaluma Communications Club:</b> <b>Amanda</b>	<b>They are still figuring out things for the November meeting in two and a half weeks. The next meeting is on November 13<sup>th</sup>.</b>
<b>Petaluma Bridges Club: Tristen</b>	<b>Today they had a Halloween potluck during their club meeting. Everyone brought food and dressed up in costume. They're still working on Transgender Day of Remembrance, they're having trouble finding folks to come table. That will be on November 14<sup>th</sup>, the active portion of the event will be in Rotary Plaza from 12p-1pm. Clubs are also welcome to come table.</b>
<b>Petaluma Investors Club: Ava</b>	
<b>Petaluma Games Club: Max</b>	<b>Their Throwdown Thursday was last week, they had a few new folks show up and they played Mario Party and had a good time. Regular club meetings for the next two weeks.</b>
<b>Petaluma Anime Club: Edward</b>	<b>No report</b>
<b>Petaluma BBU: Vanessa/Manny</b>	<b>They held a discussion at their last meeting and then they went to see the "Hate U Give." The students enjoyed the movie.</b>
<b>Petaluma Puente Club: Maria</b>	
<b>Petaluma Females Empowering Each Other: Araceli</b>	<b>Report by Rosa: This past Saturday they all went on a campus tour of SJSU, they're trying to do campus tours at least once a month to expose their members to other college campuses. They got a tour from a previous SRJC student and get her perspective on the college. They plan on attending the UCB underground Scholars Conference this weekend and they'll be having some speakers at their next couple club events and their next campus tour will be to Stanford or SF State.</b>
<b>Member at large: Heber</b>	<b>Happy Halloween. He's heard that folks are in the midterm slump, everything is mounting up for students and it's been hard, especially for the incoming Freshmen students. It can be an overwhelming feeling for students. Besides that, the vibes are good around campus except for the report emailed out by Chief Brownlee. Heber was surprised to see that folks are being arrested on campus, it was an eye opener for Heber that sexual battery can happen anywhere to anybody. Be safe for Halloween.</b>

<p><b>Petaluma Our House: Nath</b></p>	<p>They are fundraising tonight, they'll be talking more about what's going on tomorrow during Panella's class.</p>
<p><b>Gateway to College: Cyrus</b></p>	<p>They nominated their executive board (President/Vice President). The president is Jose and the Vice President is JC and the secretaries are Sarah and Lily.</p>
<p><b>Advisor: Deborah Ziccone</b></p>	<p>Thursday is a Day of The Dead celebration in Our House. Laura Larque will be giving a lecture in the morning and there will be a celebration of life in the evening.</p> <p>Any big events that clubs want to plan for next semester, now is a great time to start looking at date/time/location so that your events can get put into the Spring Calendar.</p>
<p><b>Advisor: Toni Bacigalupa</b></p>	<p>The intramural sports website is live! Come visit it at <a href="http://petaluma.santarosa.edu/intramural-sports">petaluma.santarosa.edu/intramural-sports</a>. Signs up for Spring 2019 will open at the end of November after students have begun signing up for classes and know what their schedules will look like.</p> <p>The final Super Smash Bros tournament will be today at 4:00pm! The brackets are set but if you want to join and take the place of folks who are absent, I have at least one spot open. This will close out the intramural sports league for this semester and we'll be back next semester with Soccer, Volleyball, Basketball and e-sports beginning February 25!</p> <p>SRJC Petaluma will be a polling place. The atrium will be open for voting all day on Tuesday, November 6<sup>th</sup>.</p>

**V. Old Business:**

**VI. New Business:**

A. A motion may come forward to discuss old club accounts and which accounts can be accessed. Minimum of 4 consecutive semesters required for funds to be accessed.

**LEAD/FOLLOW-THROUGH: Shawn BUDGET LINE ITEM:**  
**AMOUNT: Up to \$5,000**  
**MOTION: SECOND:**

**Clubs have to be inactive for four consecutive semester before their clubs funds can be put into our club account. Currently none of the clubs with balances have been inactive for long enough for us to consolidate their funds.**

**Tristen and Max both approve of this business item.**

**Heber moves to postpone indefinitely.**

**Max seconds.**

**Motion passes 8/9.**

B. A motion may come forward to discuss and approve the allocation of funds toward tacos for the Baile event on Nov 9<sup>th</sup>, 2018.

**LEAD/FOLLOW-THROUGH: Nath    BUDGET LINE ITEM: Petaluma Clubs Account**

**AMOUNT: Up to \$200**

**MOTION: SECOND:**

**Postponed until next week.**

## **VII. Discussion:**

**Adjournment: 2:59pm**

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